

REGULAR DRAINAGE MEETING

12/11/2023 Minutes

1. Open Meeting

Hardin County Chairperson Lance Granzow. Also, present were Renee McClellan, Trustee; BJ Hoffman, Trustee; Ann Larson, Drainage Clerk; Lee Gallentine of Clapsaddle Garber Associates.

2. Approve Agenda

Motion by McClellan to approve the agenda. Second by Hoffman. All Ayes. Motion carried.

3. Approval of Minutes – 12/04/2023

Motion by Hoffman to approve the minutes. Second by McClellan. All Ayes. Motion carried.

4. Approve Claims for Payment

DD 14 South Fork Fencing, LLC \$5846.00

Motion by Hoffman to approve of claims for payment. Second by McClellan. Discussion: Hoffman requested Larson to inform South Fork that all contractor invoices are to include an itemized list of materials and the cost of each. All Ayes. Motion carried.

5. Discuss With Possible Action - New Work Order Requests

DD 125 Additional Work Outside of Right of Way. Gallentine stated that he had spoken with Roll about the work that needed to be done. Gallentine stated that Roll stated the Secondary Roads would take care of the work that needed to be done in Road Right of Way. Gallentine stated he also explained to Roll that the pipe would need to be completely replaced. Gallentine stated that he needed to know how the Board wants to handle the work that is not in the Road Right of Way. Gallentine stated there is about one hundred feet out of the Right of Way that needs repaired. The Board stated that work that needs to be done out of the Right of Way is to be completed as normal at district cost.

6. Other Business –

Discuss Mike Richards review of Right of Way Iowa Code 468.14. Granzow stated that Richards stated in his review that we would only have to notify landowners for the Right of Way Public Hearing on DD 26, DD 42, & DD 43. Granzow stated that all landowners should be notified by regular mail, except for the landowners that will be directly affected by the repairs. Granzow stated that those landowners need to have a certified notice sent to

them. Gallentine stated that he would draft a letter to be sent out to the landowners in DD 26, DD 42, and DD 43 and would also inform Larson of the landowners that would be directly affected. McClellan made a motion to send all landowners a letter notifying them that the hearing date is set for February 12, 2024, at 10:00 a.m., and certified letters to the landowners directly affected by the repairs. Second by Hoffman. All Ayes. Motion carried.

DD 6 Landowner Meeting is Scheduled for January 8, 2024, at 10:00 a.m. Larson stated that she just wanted to inform the Board that this is the date and time that was set for landowners meeting. Hoffman made a motion to acknowledge the date and time of the DD 6 landowners meeting. Second by McClellan. Motion carried. Hoffman made an amendment to the motion to change the date to January 22, 2024. Second by McClellan. Motion carried.

Granzow asked if there were any flags of completed projects that need to be checked on before the warranty is off. Gallentine stated that he does not keep track of these. Gallentine stated that they just normally tell the landowners to contact them if they see any issues within the two-year warranty period. Gallentine stated he could do some research and find out. Gallentine stated that he knows the one in DD 56 is not over two years old.

7. Adjourn Meeting

Motion by Hoffman to adjourn. Second by McClellan. All Ayes. Motion carried. The meeting was adjourned at 9:45 a.m.